

Garfield Heights City Schools LPDC

Minutes of Special LPDC Meeting:

August 17, 2022

Special Note: Today's meeting was a special distance meeting utilizing the Zoom platform for the purpose of approving two lapsed license renewals. All business before the LPDC was accomplished with verbal responses. Signed documents will not be available for return.

Present: **Kim Barber:** High School Representative, ***Nora Lopez:** Elmwood Representative,, **Julie Frederick:** Maple Leaf Representative, **Sherri Mercsak,** William Foster Representative, **Leah Keefe:** Middle School Representative, **Sean Patton:** Central Office Representative,, **Jill Frimel,** Administrative Designate, **Tom Price,** Administrative Designate
**Chairperson*

Not Present: **Leah Keefe:** Middle School Representative

IPDPs (Individual Professional Development Plans) Presented and Approved:

Elmwood: none
William Foster: none
Maple Leaf: none
Middle School/L. Ctr: none
High School: none
Administration: none

IPDPs Presented and NOT Approved:

None

Activity Proposals Presented and Approved:

Elmwood: none
William Foster: none
Maple Leaf: none
Middle School/L. Ctr: none
High School: none
Administration: none
District-Wide: none

Activity Proposals Presented and NOT Approved:

n/a

Verifications Presented and Approved:

Elmwood: none
William Foster: none



Maple Leaf: **N. Rose** (6 sem hrs: Dominican University of California- EDUX 9922: Elevate Your Instructional Practice 4/5/22); **M. Zappola** (6 sem hrs: Dominican University of California- EDUX 9922: Elevate Your Instructional Practice 5/3/22)

Middle School/L. Ctr: none
High School: none
Administration: none

License Renewals Processed:

Elmwood: none
William Foster: none
Maple Leaf: **N. Rose** (5 Year Professional Elementary (1-8) License); **M. Zappola** (5 Year Professional Middle Childhood (4-9) License)
Middle School/L. Ctr: none
High School: none
Administration: none

Notifications of Application for Advanced License:

Elmwood: none
William Foster: none
Maple Leaf: none
Middle School/L. Ctr: none
High School: none

Verification Forms for Educator Leaving / Entering District:

Entering: none
Leaving: none

Notes:

- 1. Application hold time -- ODE limits hold times for applications to 60 days. Applicants who fail to submit required eligibility documentation within 60 days will receive a message stating the Department is declining their applications. Applicants are charged a non refundable \$25 processing fee for each application declined by the Department.***
- 2. The process for ALL license renewal applications at ODE is digital. Please refer to the LPDC Manual as well as the CORE User Manual both of which are available on the GHCS LPDC webpage..***
- 3. All forms, IPDPS, Activity proposals, etc. to be approved by the LPDC at a monthly LPDC meeting MUST be submitted in PD Express or to your LPDC***



Representative the day BEFORE the scheduled monthly meeting.

- 4. In order to monitor the accuracy of your credentials please refer to the policies and procedures of the LPDC as outlined in the manual on the GHCS LPDC webpage. Additionally, we recommend that you regularly check the ODE website for updates to the licensure process.***

- 5. We are required by law to report identification attached to all decisions. For any IPDPs, Activity Proposals or Verifications which are denied, state ID numbers will be provided. See your representative as to why the decision was made. If you choose to appeal a decision, please submit an appeal form as outlined in the LPDC Manual which can be found on the GHCS LPDC Website page.***

